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REPUBLIC 7-5900

December 28, 1967

Messrs. Haas
Hetsko
Ramm
Smith
Yeaman

In re: Authorized 1968 Retrieval Budget

Gentlemen:

In accordance with our commitment I am enclosing a memorandum prepared by Mr. Denniston summarizing in depth the discussions had on December 13, 1967 to review and determine future plans for the retrieval project and to develop both an overall budget for 1968 and plans for dealing with 3i.

Enclosed with this letter is a summary sheet of the budget authorized. I hope it will be clearly understood that there must be some flexibility in the application of the annual budget in monthly disbursements.

As to arrangements with Mr. Brodsky, Messrs. Denniston and O'Shea will promptly develop a program for the one-month duplication of questions for the purpose of testing whether Mr. Brodsky's new program is completely adequate, and in turn whether we may forego purchasing the program from Systems Science Corporation. I would like to get that point secured before we sign any new contracts with 3i. To that end, I have asked them to have the one-month trial period start as early in January as possible. We are also going to ask Mr. O'Shea to stimulate questions during the trial period in order to ensure that an adequate test is made.

We are also beginning the preparation of a new contract with 3i, and a draft of that will be circulated for your consideration in the near future.

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Source: https://www.industrydocuments.ucsf.edu/docs/lffj0000

In view of the scope of this budget, I would very much appreciate your writing to tell me that it is authorized by you to the extent of your percentage in accordance with the letter of December 19, 1966.

With the Season's Greetings.

Sincerely yours,

H. T. Austern

Enclosures

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Source: https://www.industrydocuments.ucsf.edu/docs/lffj0000

December 28, 1967

SUMMARY

Budget Authorized for Retrieval Project During 1968

Following is a summary of the plans and budget for the retrieval project approved and authorized for 1968 by General Counsel at the meeting of December 13, 1967:

Basic charge for continuing the system and for adding 800 documents per month from the current literature (see memo p. 5)	$468,000.
Preparation and addition to the system of 2,000 helpful documents dealing with lung cancer, published prior to 1963, to be selected from the files of industries attorneys (see memo pp. 5-8)	$ 69,000.
Preparation and addition to the system of 2,000 pre-1963 references in the bibliography of HEW's "The Health Consequences of Smoking" (see memo pp. 6-8)	$ 69,000.
Total	$606,000.

Some duplication among these two groups of 2,000 pre-1963 documents is expected, and such duplication will be used to hold total 1968 expenditures to $600,000. It is anticipated that these pre-1963 documents will be added to the system during the first six to seven months of 1968. This will mean that, while adhering to the $600,000 limitation for the entire year, disbursements during the first six or seven months will be significantly over $50,000 per month and disbursements during the second half of the year will be significantly below $50,000 per month. All disbursements will be shared by the participating companies in accordance with the letter of December 19, 1966.

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